# Additional users for Finstral Composer

Dear Partner,

We still need some more information so as to be able to create the additional access data. As soon as we have received the completed document, sent by e-mail to [usersupport@finstral.com](mailto:usersupport@finstral.com), we will send you all necessary data.

Who should also work with Finstral Composer and what rights should such users have? (Please note: the same username cannot be used simultaneously on several computers.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Forename** | **Surname** | **E-mail** | **Tel.** | **Authorisations**  (multiple selection possible) | | | |
| 950 | 960 | 961 | 970 |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

**About the authorisations**

950: read-only (offers/jobs can be viewed but not processed)

960: 950 + writing rights and sales (own offers/jobs can be viewed and processed, customers entered, prices and discounts changed)

961: local administrator (offers/jobs from all users can be read/processed, articles and installation services can be generated)

970: delete – (delete (own offers/jobs (960 + 970) can be deleted or, if an administrator, offers/jobs from all users can be deleted (961+970))

• If no rights are checked, 960 is automatically assigned.

Always with best regards,

Yours,

The Finstral MO-EDP team